CONSTITUTION AND BY – LAWS
Of The
CAPE MAY TENNIS CLUB

William J. Moore Tennis Center
P.O. Box 148
Cape May, New Jersey 08204
(609) 884 – 8986

Revised, 2001

Article I, Name

The name of the organization shall be Cape May Tennis Club, Incorporated, but the facility may be known as the William J. Moore Tennis Center.

Article II, Purpose

The objects and purposes of this organization shall be to establish a non-profit sports center to promote tennis and other related activities for pleasure, recreation, health and good sportsmanship.

Article III, Voting Membership

Section 1. ***Any person of good moral character shall be eligible for membership in this organization.***
Section 2. ***For a person to be eligible as a voting member, the membership fee, as determined annually by the Board of Directors, must be paid prior to the annual meeting.***
Section 3. ***The voting memberships are persons, age 18 or older, who have paid the current Seasonal or Annual membership fees or Life members. Each of these persons shall be entitled to one vote.***

Article IV, Directors

Section 1. ***This organization shall be governed by a Board of Directors consisting of not more than 25 Directors who shall be responsible for the affairs of the organization.***
Section 2. ***A quorum for transaction of business shall consist of 7 members of the Board of Directors.***
Section 3. ***In case of a vacancy by reason of death or resignation of any Director, such vacancy, until the annual meeting, shall be filled by appointment of the President.***
Section 4. ***The Board of Directors shall have the right to remove from the Board any Director who does not attend at least one meeting of the Board for a period of one year.***

Article V, Officers

Section 1. ***The Officers of the organization who shall also be Directors shall consist of a President, a Vice President, a Secretary and a Treasurer.***
Section 2. ***The President shall preside at all meetings of the organization and of the Board of Directors, shall appoint Committees and be an ex-officio member of those Committees and shall perform all of the usual duties incidental to the office of President.***
Section 3. ***The Vice President shall perform such duties as may be assigned to him by the President*** **and** ***shall act in place of the President in his / her absence.***
Section 4. ***The Secretary shall be responsible for the records of all meetings and proceedings of the organization, of the Board of Directors and of the Executive Committee; shall give notice of all meetings of the organization, of the Board of Directors and of the Executive Committee.***
Section 5. ***The Treasurer shall receive all monies of the organization; shall deposit, invest and disburse same as authorized and approved by the President; shall keep a full and accurate account of all monies received and paid out; shall pay all bills duly authorized by the President or Vice President in his / her absence, any expenditure over $500 must be approved by the Executive Committee and shall present an annual written report as well as other reports when called upon.***
Section 6. ***In case of a vacancy by reason of death or resignation of any officer, such vacancy, until the annual meeting, shall be filled by appointment of the President. If the vacancy is the office of President, the Vice President shall replace the President until the annual meeting.***

Article VI, Executive Committee

Section 1. ***The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer and one member from the Board at Large to be selected by the President.***
Section 2. ***The Executive Committee shall have the power to transact all the business of the organization during intervals between meetings of the Board of Directors and shall report to the Board at its next meeting.***
Section 3. ***Three members of the Executive Committee shall comprise a quorum for the transaction of business.***

Article VII, Dues

Section 1. ***The Board of Directors shall determine the dues for each type of membership.***
Section 2. ***The annual dues shall be payable before beginning play for the current year.***

Article VIII, Playing Fees

Playing fees charged for the use of the tennis courts shall be used for the development, general operation and maintenance of the tennis courts. The Board of Directors determines the fees.

Article IX, Meetings

Section 1. ***An Annual Meeting for all members of the organization shall be held at Cape May, New Jersey, each summer prior to Labor Day on a day to be set by the President.***
Section 2. ***Special meetings of members, in addition to the Annual Meeting may be held at such time and place as may be necessary upon call of the President or upon petition by a quorum of not less than 25 voting members.***
Section 3. ***The President may call Board of Directors Meetings, time and place as may be advisable.***

Article X, Elections

Section 1. ***All Officers of the organization shall be elected by the members at the Annual Meeting for a term of two years or until a successor is elected to the office.***
Section 2. ***Vacancies on the Board of Directors shall be filled by election at the Annual Meeting.***
Section 3. ***A majority of all votes cast shall be necessary to constitute an election.***

Article XI, Committees

The President shall appoint such committees as he / she may deem necessary.

Article XII, Amendments

The Constitution and By-Laws may be amended at any Annual or Special meeting of the membership by a two-thirds vote of those members present. Any suggested changes or amendments to the Constitution and By-Laws shall be submitted to the Board of Directors for their information at least 30 days prior to the Annual or Special Meeting at which such changes are to be voted upon.

Article XIII, Order of Business

The Order of Business at all Annual and Special Meetings, subject to the discretion of the President, shall be as follows: Minutes of the last Meeting, Treasurer's Report, Executive Committee Report, Standing Committee Chairpersons' Reports, Unfinished Business, New Business and Adjournment.